



WAMT meeting MINUTES 2015-04

Meeting description	
Meeting	<p>Title: Work Area Management Team monthly meeting Place: TelCo Date: 1 April 2015, 10:00 – 11:15 CET Author of the minutes: David Schwesig</p>
Attendants	<p>Lago, Manuel (Ecologic, WA1) Ugarelli, Rita (SINTEF, WA2) van den Berg, Gerard (KWR, WA3) Ventura, Laura; Gomez, Francesc (CETaqua, WA4) Schwesig, David (IWW, WA5)</p>
	<p>Not attending but recipients of minutes: Anzaldua, Gerardo (Ecologic, WA1) Herman Helness (SINTEF, WA2) Theo van den Hoven (KWR, WA3) Hernandez Garcia, Marta (CETaqua, WA4)</p>
Agenda	<ol style="list-style-type: none"> 1. Status Work Area 1 2. Status Work Area 2 3. Status Work Area 3 4. Status Work Area 4 5. Status Work Area 5 6. PSB18 meeting in June
Main issues discussed Theme 1	
Status WA 1	<p>WP11&13: MS 12 ready for circulation next week, but update on the sustainability paper needed. Rita is going to contact Kristina Wencki (deputy of Clemens Strehl) about this. On 9 April there's a task force meeting. Milestone should be circulated before that (7/8 April). WA3 discussed framework from WA1 and how this might influence monitoring at the sites. Waiting for the report / advice to continue. No problem with the timing foreseen yet (planned end of April).</p> <p>WP12: D12.3 will be a policy brief. Uptake/exploitation of D12.1 and D12.2 by WP42 is planned, a meeting between Ecologic and Adelphi scheduled.</p>





Main issues discussed Theme 2	
Status WA2	<p>WP21: MS14 (LKI) by 10 April. D21.1 (UFT) under final review by Herman.</p> <p>WP22: Communication issue solved, also by more direct contact with task leaders. D22.1 confirmed to be ready in April. Inconsistent information from NTUA on MS13 and D34.1 (to be clarified by Gerard) D22.2 expected on time, will have two parts, D22.2a being MS15. MS16 will be achieved in April. D22.4 will be achieved in time.</p>
Main issues discussed Theme 3	
Status WA 3	<p>WP31: Lamella settler & container tested. Will be transported to the site for testing from April to November.</p> <p>WP32: According to plan. Initial testing of installed container is starting. Issue about additional feature of the remote control system (allowing the system to run during events of actual overflow). MS19 will be achieved by 10 April.</p> <p>WP33: According to plan, installation complete. MS20 will be finalised in time. Further developing a showcase around the site (also by help of additional external funds).</p> <p>WP 34: see Theme 2 (WA2).</p> <p>WP35: No change at Barcelona case. Stakeholder meeting held.</p>
Main issues discussed Theme 4	
Status WA 4	<p>First version of the leaflet of the project is under production. Will be sent by e-mail. Approx 1000 high-quality hardcopies will be produced (50 for each project partner for dissemination/promotion activities). Will be distributed at the June meeting.</p> <p>WA leaders will be asked for additional contacts (for mailing of annual magazine). WA4 will distribute a template to collect these contact data.</p> <p>6 posters can be prepared for the IWA CoF / TRUST conference (one per cases study plus an overarching one about DESSIN and the ESS approach). Posters can be used after the conference (e.g. at the site).</p> <p>WA4 is planning a video production, introducing each site also by one infographics. Check whether graphics prepared for the posters can be re-used.</p>
Main issues discussed Theme 5	
Status WA 5	<p>Question of need for DoW amendment is not yet solved (A new project officer for DESSIN has been assigned by the EC, which further delays this matter).</p>



Main issues discussed Theme 6	
June meeting (PSB18)	<p>Draft schedule was discussed. A cross-cutting session will be introduced after the case-specific WA2/3 sessions. This session will look for additional links between the cases and for generalised conclusions that only emerge from the helicopter view across all case studies (to be prepared by Rita and Gerard).</p> <p>Furthermore, there will be room for more technical internal discussions of selected WA2&3 members.</p> <p>WA11&13 presentation will have 3 parts: Intro by WA leader, followed by presentation of WP11 (Clemens) and WP13 (Nadine).</p> <p>David will adjust the programme, discuss logistics with host (EG, Nadine) and circulate and updated/adjusted version for approval by WAMT</p>
Next steps / Following actions	
Action 1	<p>Action: Ask Kristina Wencki for update of sustainability paper (to feed into MS12)</p> <p>Responsible: WA2 leader</p> <p>Deadline: 3 April</p>
Action 2	<p>Action: Check with NTUA about inconsistent information on D34.1 and MS13</p> <p>Responsible: WA3 leader</p> <p>Deadline: 30 April</p>
Action 3	<p>Action: Distribute template for contact data (distribution annual magazine)</p> <p>Responsible: WA4 leader</p> <p>Deadline: 3 April</p>
Action 4	<p>Action: Prepare printed copies of leaflet for distribution to partners at June event</p> <p>Responsible: WA 4 leader</p> <p>Deadline: 22 June</p>
Action 5	<p>Action: Distribute updated draft agenda for June meeting (after discussion with EG)</p> <p>Responsible: Coordinator</p> <p>Deadline: 20 April</p>

Next WAMT TelCo: Wednesday 20 May 10:00 – 11:30

